

## REPORT OF SEF UTILIZATION

### For the Quarter Ending September, 2011

City: **MATI**

Receipts from SEF	P	6,072,175.48
Less: Disbursements		
<b>Personal Services</b>		
Honoraria		2,626,250.00
<b>Maintenance and Other Operating Expenses</b>		
Traveling Expenses - Local		131,415.00
Training Expenses		69,329.00
Office Supplies Expenses		166,469.90
Food Supplies Expenses		18,000.00
Drugs and Medicines Expenses		8,194.00
Gasoline, Oil & Lubricants Expenses		117,472.90
Other Supplies Expenses		2,900.00
Water Expenses		16,470.48
Electricity Expenses		93,762.62
Telephone Expenses - Landline		17,105.89
Internet Expenses		27,122.32
Cable , Satelite, Telegraph & Radio Expenses		2,400.00
Representation Expenses		12,321.00
Consultancy Expenses		120,000.00
Environment/Sanitary Expenses		21,000.00
Repair & Maintenance - Office Building		3,000.00
Repair & Maintenance - School Building		112,357.00
Repair & Maintenance - Other Structures		11,470.00
Repair & Maintenance - Furniture and Fixtures		15,819.00
Repair of Maintenance - IT Equipment and Software		38,410.00
Repair of Maintenance - Motor Vehicles		3,900.00
Subsidy to Operating Units		70,550.00
Subsidy to NGO's and PO's		121,020.00
Taxes, Duties and Licenses		57,291.58
Other Maintenance and Operating Expenses		234,836.45
Sub-total	P	4,118,867.14
Balance	P	1,953,308.34

Prepared by:

Checked by:

**(Sgd)AMALIA G. QUNITIO**

**(Sgd)ROMEO S. ROQUE**

Senior Bookkeeper

City Accountant

Approved by:

**(Sgd)MICHELLE N. RABAT**  
City Mayor