

Republic of the Philippines  
Province of Davao Oriental  
**CITY OF MATI**  
**BIDS & AWARDS COMMITTEE**

**INVITATION TO APPLY FOR ELIGIBILITY AND TO BID**

The **City of Mati**, through its Bids and Awards Committee (BAC) invites Consultants/Bidder to apply for eligibility and to bid for the hereunder project:

Name of Project	<b>Real Property Tax Administration Computerization Project (RPTACP)</b>
Brief Description	<b>The bidding is for the procurement of Consulting Services for the Real Property Tax Administration Computerization Project (RPTACP). The Project shall cover the modernization and revenue enhancement of the Real Property Assessment &amp; Collections. The Computerization Project is expected to be completed and fully operational within 5 months upon the receipt of Notice of Proceed.</b>
Approved Budget for the Contract (ABC)	<b>Thirteen Million Seven Hundred Thousand Pesos (Php 13,700,000.00)</b>
Source of Funding	<b>Mati Local Budget – General Fund</b>

Prospective bidders on Consulting Services should have experience in undertaking a similar nature of Project with at least ten (10) years experience with implemented system operational in at least ten (10) years client Local Government Units (LGUs) with an amount of at least 50% of the proposed project for bidding. Bid slices will not be allowed in the bidding

The Eligibility Documents will be available upon payment of a non-refundable amount of **P2,000.00** to the bidders who have submitted its intention for eligibility. The Checking Check/Screening shall use a non-discretionary (pass/fail" criteria. Post Qualification of all bids shall be evaluated to determine the Highest Rated Bid Based on a Quality-Based Evaluation/Selection Procedure. All particulars/Activities of the bidding shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules & Regulations (IRR). The Schedule of Activities is listed below:

<i><b>Activities</b></i>	<i><b>Schedule</b></i>
1. Submission of Letters of Intent	July 7 – July 13, 2009
2. Issuance of Eligibility Requirements	July 7 – July 13, 2009
3. Deadline of Submission of Eligibility Requirements	July 14, 2009
4. Notice of Eligible Bidders	July 20, 2009
5. Issuance of Bid Documents	July 29 - August 17, 2009
5. Pre-bid Conference for Eligible/Shortlisted Bidders	August 6, 2009
7. Submission and Opening of Technical & Financial Bid	August 18, 2009

The **City of Mati** reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract of award, without thereby incurring any liability to the affected bidder/s.

Approved by:

**(SGD) ALOMA P. SABELLO-SERAFIN, CPA**  
BAC Chairman

Dates of Publication: \_\_\_\_\_  
Newspaper: \_\_\_\_\_