

Republic of the Philippines  
Province of Davao Oriental  
**CITY OF MATI**

## **REQUEST FOR EXPRESSION OF INTEREST**

### **CONSULTING SERVICES (Climate Change Mitigation Initiative)**

Name of Project

1. The **LGU - City of Mati**, through the **Trust Fund - DRRM Fund** intends to apply the sum of **Three Million Pesos (P3,000,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Consulting Services (Climate Change Mitigation Initiative)**. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The **LGU - City of Mati** now calls for the submission of eligibility documents for **Consulting Services (Climate Change Mitigation Initiative)**. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before **May 7, 2024, 2:00PM** at **BAC Conference Room, City Hall, City of Mati, Province of Davao Oriental**. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. Interested bidders may obtain further information from **City Government of Mati** and inspect the Bidding Documents at the address given below during **8:00AM - 12:00NN to 1:00PM - 5:00PM**.
4. A complete set of Bidding Documents may be acquired by interested Bidders on **April 27, 2024 – May 23, 2024** from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (P5,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of (3) prospective bidders who will be entitled to submit bids. prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:
  - a. Experience of the Principal and Key Staff 50%
  - b. Qualification of the personnel who may be assigned to the job 30%
  - c. Current workload relative to capacity 20%

6. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

7. The Procuring Entity shall evaluate bids using the Quality Based Evaluation/Selection (QBE/QBS) procedure. The Procuring Entity shall indicate the weights to be allocated for the Technical and Financial Proposals]. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
8. The contract shall be completed within **120 days**.
9. The **LGU - City of Mati** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

**LUCIO F. PEQUIRO - Head, BAC Secretariat**  
**Bids and Awards Committee**  
**Bids and Awards Committee Office, City Hall, City of Mati, Province of Davao Oriental**  
**bac\_cityofmati@yahoo.com**  
**(087) 3883-167**

You may visit the following websites:

For downloading of Bidding Documents: **[www.philgeps.gov.ph](http://www.philgeps.gov.ph)**

**Atty. KAREEN SILVER MARZAN-MANLUYANG**  
BAC Chairperson