

Republic of the Philippines
Province of Davao Oriental
CITY OF MATI

INVITATION TO BID

CATERING SERVICES (COVID-19 Vaccination Program)

Name of Project

1. The **City Government of Mati**, through the **City Health Office Fund** intends to apply the sum of **Three Million Nine Hundred Thirty Seven Thousand Five Hundred Pesos (Php3,937,500.00)** being the ABC to payments under the contract for **Catering Services (COVID-19 Vaccination Program)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **City Government of Mati** now invites bids for the above Procurement Project. Delivery of the Goods is required by **Thirty (30) days after the receipt of Purchase Order**. Bidders should have completed, within **Five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

Quantity	Unit of Issue	Item Description
8,750	Pax	Meals Inclusion: Styro, disposable Spoon and Fork, Disposable Cups, Candies, & Coffee Menu: AM Snacks → Sandwich, Juice in Bottle and Water Lunch: → Rice, Chicken Afritada, Fish Fillet, Vegetables, Fresh Fruits, Softdrinks, and Bottled Water AM Snacks: → Burger/Cupcakes, Juice in Bottle, Water, and Coffee

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **City Government of Mati** and inspect the Bidding Documents at the address given below during **8:00AM - 12:00NN to 1:00PM - 5:00PM**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **February 6, 2022 – February 28, 2022** from the given address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (P5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees presented in person.
6. The **City Government of Mati** will hold a Pre-Bid Conference on **February 15, 2022 at 2:00 PM** at **BAC Conference Room, City Hall, City of Mati, Province of Davao Oriental**, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, (ii) online or electronic submission as indicated below, on or before **February 28, 2022 at 2:00 PM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
9. Bid opening shall be on **February 28, 2022 at 2:00 PM** at the given address below **BAC Conference Room, City Hall, City of Mati, Province of Davao Oriental**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **City Government of Mati** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

LUCIO F. PEQUIRO - Head, BAC Secretariat
Bids and Awards Committee
Bids and Awards Committee Office, City Hall, City of Mati, Province of Davao Oriental
bac_cityofmati@yahoo.com
(087) 3883-167
12. You may visit the following websites:

For downloading of Bidding Documents: **www.philgeps.gov.ph**

Atty. KAREEN SILVER MARZAN-MANLUYANG
BAC Chairman